**Requisites for Individual Recruitment from Nepal**

1. Nepali citizens already working in the Sultanate of Oman can attest entry visa (work) and employment contract of their close family members/relatives [father, mother, brother (s) and sister (s) only] from the Embassy.
2. However, in the absence of the above-mentioned relatives in Oman, the Embassy may attest individual recruitment documents if following conditions are fulfilled:
3. The person who has already worked in the Sultanate. Documentary Evidence such as copy of relevant pages of Passport with previous visa/entry/exit stamp etc.
4. A professional individual who found job himself/herself in Oman through online application/interview (Proof required)
5. If the employment is being provided by the Oman Government or Diplomatic Missions based in Oman
6. Documents Required for Individual Recruitment:

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| **Documents** |
| **Documents relating to the relative in Oman** |
| Omani ID |
| Passport  |
| Relation Verification Certificate (Attested by Consular Services Department, Kathmandu- Original and Copy) |
| **Documents relating to the coming Person** |
| Citizenship (Photocopy) |
| Passport (Photocopy) |
| Previous visa/entry/exit stamp/id copy (if any) |
| Online communication document |
| **Documents relatedto the Company**  |
| Employment Contract Paper attested by the Ministry of Manpower of Oman |
| Job Offer Letter attested by Oman Chamber of Commerce of Oman |
| Majunia/Visa Paper  |
| CR Copy |
| Sponsor’s ID (Copy) |
| Application of Guarantee Undertaking addressed to the Embassy |

**Note:**

1. The sponsor/ companies willing to recruit Nepali worker through individual recruitment will have to provide free visa and free two-way ticket.
2. For further details, please visit the following websites:
3. <http://www.dofe.gov.np>
4. <http://om.nepalembassy.gov.np>