Company Letter Head

Date:

**Sample Employment Contract**

To,

Mr………..

PP No……………….

Post………………..

With Reference to our demand order, we have pleasure in offering you an employment on the following terms and conditions:

Terms and Conditions:

1. Monthly Salary : SAMPLE
2. Working Hours : 8 hr/day, 6 days per week
3. Overtime :As per Oman Labour Law
4. Accomodation :Provided by the company or allowance
5. Food :Free food or Food Allowance
6. Transportation :Provided by the Company
7. Probation period :90 days
8. Contract Period :02 Years
9. Medical/Insurance :As per Oman Labour Law
10. Leave :As per Oman Labour Law
11. Other Terms and Conditions :As per Oman Labour Law
12. Ticket :Joining and Returning ticket after completion of contract
13. Visa :Provided by the company

Please address your signature of acceptance below;

Yours Faithfully,

……………..

………………

(Seal and Signature of Authorized person/company)